# Concealed Weapon Permit System®



# **Program Synopsis**

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# Concealed Weapon Permit System®

**The Concealed Weapon Permit System**® is designed to simplify, organize, and streamline the process of issuing Concealed Weapon Permits and Employee Badges. The Concealed Weapon Permit System provides a computerized way to gather, track and process information for fast, easy and accurate permit and badge issuance. Installed on ordinary PCs, the Concealed Weapon Permit System eliminates conventional filing methods, and enables agencies to streamline the permit scheduling, approval, issuance and tracking process.

Permit - Brown, Joe ( 00-00022)						
Permit Number:	0000022 D	Name: Br	own, Joe			
Next of Kin/Military	Notes	Fees Paid	Permit Actions	Livescan	Preview	
Name	Demographics	Home Address	Work Address	Proof of ID	References	
Permit Number #: Legacy Permit #:		Permit Status Valid Permit	Alert Type: Confide	ential Address		
Date Issued: Last Renewal:		pires: 12/17/2004 Duplicate Permit				
Last Name:					1	
First Name:				9 ~ /		
Middle Name: Maiden / AKA:			-08			
Date of Birth:	01/01/1956				Ber. Sig	
DL #:	·	SSN:	•••	Zan Side		
State ID #:	· · · · · · · · · · · · · · · · · · ·	▼ FBI #:				
Birth Place:	· ·				00/00/0000	
Nationality:	Resident Alien	✓ Alien #: 1			00/00/0000	
Competence Demo:	: 1	Date	e Signed: 11/11/1111	Staff Approval:	11/11/1111	

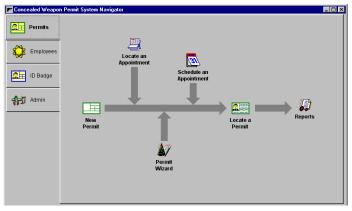
Unlike manual permit systems, the Concealed Weapon Permit System electronically consolidates permit information and integrates text, photo images, and signatures.

**Appointment Scheduling.** The Concealed Weapon Permit System's integrated appointment scheduler allows users to schedule appointments for new permits, renewals, changes of address, legacy permit, transfers, etc. The scheduler allows for storage of appointment date, time, reason, name, telephone number and other related data items.

**Complete Permit Details.** The Concealed Weapon Permit System's Permit Wizard captures data for new permits or legacy permits with a user friendly, 'wizard style' interface. The Permit Wizard leads users through the data capture process, prompting for all required fields necessary for initial record entry. In addition to capturing required data, the Permit Wizard will automatically send an automated file to any Livescan Capture Machine. A financial receipt is generated as the last step of the Permit Wizard. The financial receipt can be given to the permit applicant as proof of fee payment. The Concealed Weapon Permit System also stores information on permit status, employer and work address, proof of id, references, next of kin, military and law enforcement history, free form notes and comments, a history of fees paid and a history of permit actions.

**Combines text and images.** Unlike manual permit systems, the Concealed Weapon Permit System electronically consolidates permit information and integrates text, photo images, and signatures. Photo Images may be entered into the database using scanners, video cameras, digital cameras, and camcorders. Signatures are captured using a signature capture pad linked to a personal computer.

User Definable Badge Types. In addition to Concealed Handgun Licenses, uses can create new employee and other id badges from pre-defined templates. Header text, colors, fonts and size are all customizable by system users. In addition, default watermark images and authorized by signatures can be specified for all badge types. Each badge type can also have its own set of fee types.



The Concealed Weapon Permit System Navigator allows users to easily navigate the system.

#### The Concealed Weapon Permit System has the following features:

- Storage of all information from the Weapon Permit/ ID Badge application
- Storage of digital pictures and signatures
- Appointment scheduler
- Print Permits/ID Badge on same printer
- User defined printing options.
- Pre-defined statistical reports
- Financial tracking and reporting
- On-line help
- User definable code tables and security

	CONCEALED HANDGUN LICENSE STATE OF OREGON MULTNOMAH COUNTY GRANTS PERMISSION TO:				
257	PERMIT # 96-10740		ISSUED 01/22/2000		
	DATE OF BIRTH 11/25/1966		EXPIRES 01/22/2004		
	HEIGHT 600	WEIGHT 260	EYES BRN	HAIR BRO	
SHERFE Jannes Brunnage	SIGNATURE	34	Sub-		
NAME SMITH, JOHN (SAMPLE PERMIT) ADDRESS 180 BLUE HERON LANE ALPHARETTA 97220					

Sample of printed permit.

To learn more, call or write:

Features versatile technology. The Concealed Weapon Permit System can be used as a stand-alone system or on a multiuser local network. In addition, the system is capable of interfacing to most Livescan

Systems. Data can be transferred

Complete service and support. DB Software Associates offers services such as installation, on-site training and support. A number of maintenance plans are available to meet customer-specific requirements.

seamlessly to fingerprint capture devices to reduce data-entry and processing time.

> DB Software Associates 555 Tammany Pointe Alpharetta, GA 30004 (770) 663-8754 Email: sales@dbsoftwareassociates.com Web: www.dbsoftwareassociates.com

# **Appointment Scheduler**

# Appointment Lookup

٣	Pr Appointment Lookup									
E.	-Search Criteria									
		<u>Date</u>	I	ime	Permit #	Last Name	First Name			
		11/30/199	39 01:00	PM 📕						
	(Tue	esday)				C Full © Partial © Sound C	Full   Partial  Sound			
						JJ				
						<u>N</u> ew	Clear <u>F</u> ind			
Γ	Row	Appt ID	Date	Time	Permit #	Name	Appointment Reason			
Ī	1	5	11/30/1999	01:00 PM	NEW	SMITH, CHANDRA				
ĺ	2	6	11/30/1999	01:00 PM	NEW	PENNEY, JESSIE				
	3	7	11/30/1999	01:00 PM	NEW	PENNEY, LASHAWN				
	4	8	11/30/1999	01:00 PM	NEW	EMBAYE, DONALD				
	5	10	11/30/1999	01:00 PM	REINSTA	PARKER, BARRIE				
	6	12	11/30/1999	01:00 PM	NEW	RAYFORD, TERRELL				
	7	13	11/30/1999	01:00 PM	NEW	HAAS, PATRICK				
	8	14	11/30/1999	01:00 PM	NEW	NASSIS, CHIP				
	9	15	11/30/1999	01:00 PM	NEW	GLENN, LOUIS				
							Rows 1 to 9 of 11 👤			
							<u>M</u> odify <u>C</u> ancel			

The Appointment Scheduler contains both lookup and detail windows. The appointment lookup window allows users to search by appointment date, time, permit number, last name, and first name. In addition, full, partial, and soundex searches are available. Once the desired record is found, its details can be viewed easily.

# Appointment Details

•	Appointment Details - SMITH, JOH	N				_ 🗆 ×
	Date: 11/30/1999 Tim	ne: 01:00 PM	Name: <mark>SMITH,</mark>	JOHN		
ł	ppointment Details					
	Appointment Date: 11	1/30/1999	▼ (Tuesday)	Time: 01:00 PM	<b>•</b>	
	Appointment Reason:	ew Permit	<b>•</b>	1		
	Last Name: SN					
	First Name: JO					
	Home Phone: (50					
	Work Phone:		Ext:			
	Permit/Badge #: NE	EVV		Cancel Date:		
	Comments:					
	Entered: 11/23/1999 07:51:42	By User: DBSA	Last Modif	ied: 01/07/2000 22:17:21	By User: DBSA	

The Appointment Scheduler data-entry window contains fields for appointment date, time, permit number, last name, first name, telephone number, permit number, comments, etc.

# **Permit Wizard**

#### Permit Wizard – Name

Add a Permit Wizard				×
Alert Type:		•		
Legacy Permit #:		te Issued:	Expires:	
Last Name:	Smith			
First Name:	Bob			
Middle Name:				
Maiden / AKA:				
	1			
Date of Birth:	01/01/0198			
<u>DL #:</u>	233243434	SSN: 234-32-4324		
State ID #:	▼	FBI #:		
Birth Place:	Georiga			
Nationality:	<u></u>	Alien #:		
Competence Demo:	smith		Date Signed:	01/01/2003
	printin		bute signed.	0110112000
		<	<u>B</u> ack <u>N</u> ext>	<u>C</u> ancel

Name Wizard Page (Page 1 of 5)

The Concealed Weapon Permit System's Permit Wizard captures data for new permits or legacy permits with a user friendly, 'wizard style' interface. The Permit Wizard leads users through the data capture process, prompting for all required fields necessary for initial record entry. The wizard captures demographic, physical, and address information.

# Permit Wizard – Demographics

Add a Permit Wizard	×
Height:         6         '         00         "           Sex:         Male         Image: Color:         Blue         Image: Color:         Image:	Weight:     200       Race:     White       Hair Color:     Brown
Reason for Permit Request:	
	< <u>B</u> ack <u>N</u> ext> <u>C</u> ancel

Demographics Wizard Page (Page 2 of 5)

# Permit Wizard – Home Address

Permit Wizard				
Home Address				
Length in City/County:				
Length at Address:				
Address 1:	3434 East 4th Avenue			
City:	Anytown	State: WA	-	
	34333	Phone #: (247) 983	-2409	
		<u></u>		
Mailing Address	✓ Home Address is Mailing	Address		
	Home Address is Mailing	Address		
Address 1:	Home Address is Mailing 3434 East 4th Avenue	Address		
Address 1: Address 2:	3434 East 4th Avenue		<b>.</b>	
Address 1: Address 2: City:	3434 East 4th Avenue Anytown	Address State: WA	T	
Address 1: Address 2: City:	3434 East 4th Avenue		T	
Address 1: Address 2: City:	3434 East 4th Avenue Anytown		<b>.</b>	
Address 1: Address 2: City:	3434 East 4th Avenue Anytown		<b>.</b>	
Address 1: Address 2: City:	3434 East 4th Avenue Anytown		_▼ Next>	Can

Home Address Wizard Page (Page 3 of 5)

### Permit Wizard – Work Address

Employer	AB Brown			
Position / Title:	·			Start Date: 01/01/2000
	3343 East Elm			start bate. 01/01/2000
Address 1: Address 2:				
City:	New York		State: NY	<b>Zip:</b> 34343
Phone #:	(320) 934-3943	Ext:	Occupation:	
Other Work Type: Employer: Position / Title:			<u>•</u>	Start Date: 00/00/0000
Address 1: Address 2:				
City: Work Phone #:		Ext:	State:	Zip:

Work Address Wizard Page (Page 4 of 5)

#### Permit Wizard - Financial Receipt

Add a Permit Wizard				x
<u>Receipt Number:</u> <u>Payment Date:</u>		Permit Number:	03-00012	
	New Permit	Fee Amour	<u>it:</u> 100.00	
<u>Payment Type:</u>	Check 💌	Check / Money Order	<b>#</b> : 2332	
Received By:	DBSA	Printed Date/Tim	e:	
Comments:				
Void Payment Void Reason:		Voided Date/Tim	e:	
Entered:	By User:	Last Modified:	By User:	
		<u> </u>	ack <u>F</u> inish <u>C</u> ancel	

Financial Receipt Wizard Page (Page 5 of 5)

In addition, the Permit Wizard with send an automated file to any Livescan Capture Machine to reduce redundant dataentry. A financial receipt is generated as the last step of the Permit Wizard. The financial receipt can be given to the permit applicant as proof of fee payment.

# **Permit Details**

#### Permit Details - Demographics

Permit Number:	: 0000022 D	Name: Br	own, Joe		
Vext of Kin/Military	Notes	Fees Paid	Permit Actions	Livescan	Preview
lame	Demographics	Home Address	Work Address	Proof of ID	References
Permit Number 4		Permit Status Valid Permit	Alert Type: Confid	ential Address	×
	d: 12/17/2000 E:	xpires: 12/17/2004 ▼ Duplicate Permit			
Last Name First Name	e: Brown			170	1
Middle Nam Maiden / AK/	e:				
Date of Birth DL 1		SSN:		Zan Quin	- Per Sug
State ID 4		FBI #:		- 191 _ J47	
Birth Place					00/00/0000
	y: Resident Alien	✓ Alien #: 1			00/00/0000
Competence Dem	o: 1	Date	e Signed: 11/11/1111	Staff Approval:	11/11/1111

#### Name Tabpage

- Permit Number, Legacy Permit Number, Issue Date, Expiration Date, Renewal Date, Name, Date of Birth, Identification Number, Approval Dates, etc.
- Build-in support for video image capture
- Built-in support for scanner image capture or any TWAIN compliant device.
- Accepts existing JPEG images
- Build-in support for signature image capture

# Permit Details - Demographics

F Permit - SMITH, JOHN ( 99-01209)						
Permit Number: 99-01209 Name: SMITH, JOHN						
Next of Kin / Military	Notes	Fees Paid	Permit Actions	Livescan	Preview	
Name	Demographics	Home Address	Work Address	Proof of ID	References	
Heid	<u>nt:</u> 6 ' 00 "		Weight:	180		
	x: Male	<b></b>		White	-	
	n: Brown		Hair Color:	·		
Reason for P	ermit Request:					

Demographics Tabpage Height, Weight, Sex, Race, Eye Color, Hair Color And Reason For Permit Request.

### Permit Details - Home Address

Permit - SMITH, JO	HN (99-01209)				
Permit Number:	99-01209	Name:	SMITH, JOHN		
Next of Kin / Military	Notes	Fees Paid	Permit Actions	Livescan	Preview
Name	Demographics	Home Address	Work Address	Proof of ID	References
	<u>City:</u> Por <u>Zip:</u> 302	ears Blue Heron Lane tland	<u>State:</u> [0 <u>Phone #:</u> [0		_
		Home Address is Mai Blue Heron Lane	iling Address		
	Address 2:			-	
	City: Por Zip: 302		State:	DR 🔽	

Home Address Tabpage Length In City/County, Length At Address, Address, City, State, Zip Code, Phone Number, Mailing Address, Etc..

### Permit Details – Work Address

Permit Number:	99-01209	Name	SMITH, JOHN		
ext of Kin / Military	Notes	Fees Paid	Permit Actions	Livescan	Preview
ame	Demographics	Home Address	Work Address	Proof of ID	References
	ss				
	Employer: ACE EEX	TERMINATING		_	
Posi	ition / Title: Office Wo	rker		Start Date: 01/	23/1993
	Address 1: 293 EAST	JONES AVENUE			
	Address 2:				
	City: PORTLAN		State: OR	▼ Zip: 30302	
	Phone #: (503) 111	-2121 Ext: 402	Occupation:		
OTHER WORK	(				
Other V	Vork Type: Second E	Employer	<b>•</b>		
	Employer: McDONAL	_D'S SECURITY		Start Date: 01/	01/2000
Posi	ition / Title: GUARD				
	Address 1: 943918T	STREET			
	Address 2:				
	City: PORTLAN		State: OR	Zip: 30342	
Wor	k Phone #: (503) 442	-0912 Ext: 392			

Work Address Tabpage Employer, Title, Address, City, State, Zip Code, Phone Number, Start Date, Occupation, Other Work Details, Etc..

# Permit Details – Proof of ID

Permit Number:	-	Hame	SMITH, JOHN		
Next of Kin / Military	Notes	Fees Paid	Permit Actions	Livescan	Preview
lame	Demographics	Home Address	Work Address	Proof of ID	References
Tvr	be of ID		Number on ID	Date	
1. <mark>Dri</mark>	ivers License		OR02092309	01/0	04/1998
<b>2.</b> So	cial Security Card		493-29-3929	01/0	01/1960
3.				00/0	00/0000
4.				00/0	00/0000
Proof of ID Co	omments:				
Proof of ID Co	omments:				
Proof of ID Co	omments:				

#### **Proof of ID**

Type of ID, Number on ID, Date, Proof if ID Comments.

# Permit Details – References

Permit Number:	99-01209	Name:	SMITH, JOHN		
Next of Kin / Military Notes Fe		Fees Paid	Permit Actions	Livescan	Preview
ame	Demographics	Home Address	Work Address	Proof of ID	References
-CHARA	CTER REFERENCE #1				
CHARA	Name: JOHN ANDER	RON		Phone: (503) 091-0123	-
R.	Idress 1: 9393 ADDAM			Phone: (503) 091-0123	
	Idress 2:	bonneen			
	City: SEATTLE		State: WA 🗨	Zip: 45933	
	CTER REFERENCE #2 Name: ANN SMITH Idress 1: 4213 NE GLIS	SAN		Phone:	
Ac	Idress 2:		au 1 - 1 - 1 - 1	7. 00000	
	City: PORTLAND		State: OR 👤	Zip: 39293	

#### References

Character Reference Name Address, City, State, Zip Code, Phone Number, etc.

#### Permit Details – Next of Kin / Military

📂 Permit - SMITH, JOH	IN (99-01209)				
Permit Number:	99-01209	Name: <mark>St</mark>	MITH, JOHN		
Name	Demographics	Home Address	Work Address	Proof of ID	References
Next of Kin / Military	Notes	Fees Paid	Permit Actions	Livescan	Preview
Na Addres Addres Phot LAW ENFORCI Eve Na Addres Addres	City: PORTLAND ne #: (503) 443-0129 EMENT / MILITARY er Been Employed by La ame: SEATTLE POLICE ss 1: 230 MAIN STREE ss 2: City: SEATTLE	Ext: State:   aw Enforcement Agence DEPARTMENT F State:	y 🔽 Dates:	ip: 33093	
Military Bra	nch: ARMY	Discharg	e: Honorable	Date: 04/01/	1970

#### Next of Kin/ Military

Next of Kin Relationship, Name, Address, City, State, Zip Code, Phone Number, Extension. Law Enforcement Agency Name, Address, City, State, Zip Code, Phone Number, Extension, Employment Dates, Military Branch, Discharge Type, Date of Discharge, etc.

# Permit Details – Next of Kin / Military

📂 Permit - SMITH, JOI	HN (99-01209)				
Permit Number:	nber: <mark>99-01209 Name: </mark> SMITH, JOHN				
Name	Demographics	Home Address	Work Address	Proof of ID	References
Next of Kin / Military	Notes	Fees Paid	Permit Actions	Livescan	Preview
	ormation / Notes: EMPLOYMENT RECORE 399 15:15:44 By User: D		CE DEPARTMENT AND		r

#### Notes

Free form notes and comments.

# Permit Details – Permit Fees Paid

Per	mit Number:	99-01209		Name: <mark>SM</mark>	IITH, JOHN		
lame Demographics Home		Home A	e Address 🛛 Work Address 🔹 Proof (		Proof of ID	References	
ext of K	in / Military	Notes	Fees Pa	nid 🔰	Permit Actions	Livescan	Preview
Row	Date	Fee Descriptio	n	Fee	Payment Type	Re	ceived By
1	01/08/2001	Renewal		50.00	Cash	DBSA	
2	01/08/2000	Replacement		15.00	Cash	DBSA	
3	11/22/1999	New Permit		6,550.00	Cash	DBSA	

#### Fees Paid

A listing of fees paid and collected for a permit.

### Permit Details – Permit Fees Paid Details

📂 Permit Fee Payment	- [Modify]		×
Receipt Number:	20008164934	Permit Number: 99-0120	9
Payment Date:			
Fee Type:		Fee Amount:	50.00
Payment Type:	Cash 💌	Check / Money Order #:	
Received By:	DBSA	Printed Date/Time:	
Comments:			
	]		
Void Payment	_	Voided Date/Time: 01/08/	2000 16:52:00
Void Reason:			
Entered: 01/08/200	00 16:49:55 By User: DBSA	Last Modified: 01/08/2000 16:49:55	By User: DBSA
٢		ОК	Apply Cancel

#### Fees Paid Details

Receipt Number, Payment Date, Fee Type, Fee Amount, Payment Type, Check/Money Order Number, Payment Type, Received by Name, Comments, Voided Details, etc.

# Permit Details –Permit Actions

Per	mit Number:	IN (99-01209) 99-01209		Name: <mark>St</mark>	MITH, JOHN		
ame	in / Military	Demographics Notes	Home Fees	e Address	Work Address Permit Actions	Proof of ID Livescan	References
Row	Action Date	Action			Comr	nents	
1	01/08/2000	Renewal					
2		Reinstatement					
3	01/08/2000						
4	11/22/1999	Approval					
						ld Permit Action	View Permit Action

#### **Permit Actions**

A listing of actions performed on a permit.

### Permit Details –Permit Action Details

📂 Permit Actions - [Modify]	X
Permit Number: <mark>99-01209</mark>	Name: SMITH, JOHN
Permit Action: Approval	Action Date: 11/22/1999
Expiration Period: 4 Years	▼ Issue Date: 11/22/1999 Expiration Date: 11/22/2003
Name / Initials: DBSA	
Comments:	
Entered: 11/22/1999 15:57:0 By User: DBSA	Last Modified: 11/22/1999 15:57:0 By User: DBSA
1	
View/Modify Letter	OK Apply Delete Cancel

#### **Permit Action Details**

Permit Action, Action Date, Permit Expiration Date, Permit Issue Date, Permit Expiration Date, Comments, etc.

#### Permit Details – Permit Action Letter Editor

📂 Approval Letter - Permit Number: 9901209	
<u>File</u> <u>E</u> dit <u>S</u> earch	
0	
January 5, 2000 Permit: 99-01209	<b>_</b>
JOHN SMITH	
102 ELM STREET PORTLAND, OR 33020	
Dear Mr. Smith:	
Enclosed you will find your Multnomah County concealed handgun license. You must carry it with you whenever you carry a concealed handgun. Failure of a person who carries a concealed handgun also to carry a concealed handgun license is a prima facie evidence that the person does not have such a license.	
Please be aware that Tri-Met regulations state "No person, except a peace officer, shall bring or carry aboard a District Vehicle any firearm, knife (except a folding knife with a blade less than 3.5 inches in length), an explosive device or material, or any other weapon." Also remember that you must never carry a concealed weapon in a federal building, at the airport, or in any County facility, such as the County Courthouse, the Justice Center, the Gresham Division of the District Court, the Donald E. Long Home, etc.	
Save Apply Cancel	

#### **Permit Action Letter Editor**

The system administrator can define template letters for approval, denial, revocation, renewal, or any other permit action. The letter editor will pre-fill the current date, permit number, name, address, and template text. Users can modify any of the components of a letter before saving and printing. The Concealed Weapon Permit System stores the permit letter in the database along with other permit data. There is no need to store or file paper copies of letters sent. Previous letters cannot be changed once a new action is taken.

### Permit Details – Livescan

Permit Number:	99-01209	Name:	SMITH, JOHN			
Name	Demographics	Home Address	ome Address Work Address		References	
Next of Kin / Military	Notes	Fees Paid	Permit Actions	Livescan	Preview	
Last N	ame: SMITH		Place Of Birth: 1	New York City		
First N	ame: JOHN		SSN: 3	324323422		
Middle N	ame:		Home Address: 1	80 Blue Heron Lane		
Date Of I	Birth: 05/01/60		Home City: F	Portland		
	Sex: M		Home State: (	DR		
F	Race: W		Home Zip: 3	80202		
H	eight: 60		Employer: /	CE EEXTERMINATING		
We	eight: 180		Work Address 1: 2	93 EAST JONES AVENU	E	
1	Eyes: BRN		Work City/State/Zip: F	PORTLAND, OR 30302		
	Hair: BRO		Citizen: U	J.S. Citizen		
Maiden	AKA:					

#### Livescan

The Concealed Weapon Permit System can send data to Digital Biometrics, Idendix, Printrak, or other fingerprint Livescan capture devices. Once an interface is established, there is no longer a need to type demographic data into the Livescan device.

#### Permit Details – Preview

Permit Number:	: 199-01209		Name: SI	MITH, JOHN			
Name	Demographics	Home Ad	dress	Work Addres	s	Proof of ID	References
Next of Kin / Military	Notes	Fees Pair	ł	Permit Action	is	Livescan	Preview
				EALED HA STATE O MULTNOM GRANTS PE	F ORE	UNTY	Last Printed 11/22/1999 04:01:10 PM
	1727		PERMIT #	9-01209	ISSUED	01/08/2000	
. 13			DATE OF BIR	87H 5/01/1960	EXPIRE:	s 01/08/2001	
			HEIGHT 600	WEIGHT 180	EYES BR	HAIR N BRO	
SHERIFE	mar Bora	m <i>orge</i>	SIGNATURE	Bu	Sit-		
	MITH, JOHN 80 Blue Heron Lane	Portland	30202				

#### **Permit Preview**

- Users can preview the permit before it is printed to check it for correctness. The system will track the last time the permit was printed. Permit replacements can be accomplished simply be reprinting a permit at any time. The permit holder does not need to come into the office to take another picture. Changes of address can also be handled in the same fashion.
- Permits are not printed until the approval process is complete. The system validates that a permit has been approved before it can be printed.

# Reports

📂 Report	
Report Result	
Report Classification: ALL ·	1
Reports	Report Description
Appointment Detail	A list of badge actions occuring between dates.
Employee Actions Detail	
Employee Actions Summary	
Employee Expiration Detail	
Employee Fee Detail	
Employee Fee Detail by Fee Type	Badge Type: 🗖
Employee Fee Summary	
ID Badge Actions Detail	Action Date From: 00/00/0000
ID Badge Actions Summary	To: 00/00/0000
ID Badge Expiration Detail	
ID Badge Fee Detail	
ID Badge Fee Detail by Fee Type	
ID Badge Fee Summary	
Permit Actions Detail	
	<u>Clear</u> <u>R</u> un Report
	Cancel

#### Reports

Each module comes with a multitude of pre-defined reports. Anything entered into the system can be printed out on any laser printer, including images.

# System Configuration

#### Code Tables

Code Table		Regulation Code	Regulation Description
ID Badge Action		571.090. 1 (1)	Is at least twenty-one years of age, a citizen of the
ID Badge Expiration Period		,	United States and has re.sided in this state for at
ID Badge Fee Type			least six months
Inventory Classification		571.090. 1 (2)	Has not pled guilty to or been convicted of a crime
Inventory Owner			punishable by imprisonment for a term exceeding one year under the laws of any state or of the Unite
License Plate Type		571.090. 1 (3)	Is not a fugitive from justice or currently charged in
Military Discharge Type		[571.030. 1 (5)	information or indictment with the commission of a
Name Suffix			crime punishable by imprisonment for a term
Nationality		571.090. 1 (4)	Has not been discharged under dishonorable
Other Work Type		,	conditions from the United States armed forces.
Payment Type			
Permit Expiration Period		571.090. 1 (5)	Is not publicly known to be habitually in an intoxical
Permit Fee			or drugged condition.
Permit Regulations			,
Race			
Relationship			Rows 1 to 5 c
Rows 26 to 41 of 48	<b>T</b>		

### **Code Tables**

The Concealed Weapon Permit System includes over 40 user-configurable code tables for agency customization.

### Application Setup

Default Agency	Application Setup	Letterhead Setup	Livescan Defaults	Imaging Setup	
Days Betwe	Application Stat Application Seria		or passwords that neve	er expire.)	
	<ul> <li>✓ Show Printer Dialog</li> <li>✓ Show Printer Dialog</li> <li>✓ Ask to Print Receipt</li> </ul>	g when Printing Badg		erhead when Printing erhead when Printing	
	Default Card Print	ter: Acrobat PDFWriter			Select Card Printer
	Default Letterhead Prin Letterhead Paper Sour				Select Letterhead Printer
	Default Plain Paper Prin Plain Paper Paper Sour				Select Plain Paper Printer
1					

#### **Application and Default Setup**

The Concealed Weapon Permit System allows users to configure and setup the program to suit their particular needs. Global system defaults include security, printers, response dialogs, letterhead setup, livescan defaults and imaging defaults.

# Permit/Badge Setup

Badge Type Definition 1	Badge Type Definition 2	Badge Type Definition 3	Badge Type Fees	Setup Sample Badge Sample
Badge Type Descri	ption: CHL Permit			
	ation: Weapon Permit plate: Weapon Permit	<u> </u>	Address Type: Home	<b></b>
	Its / Requirements			
	Illy Approve New Record Inval Date Required	Fee Payment Require State Approval Date	- open -	dit Window after Wizard proval Date Required
				•
Work Defaults	Employer:			
	rk Address 1: rk Address 2:			
	Work City:			
	Work State: Work Phone:	▼ Work Zip: Ext:	Work FAX Pho	ne: [ ] ·
		,		,
1				

#### Permit Setup

Permits and Badges are user-definable. Approval Defaults and Requirements are configurable by each agency.

# Required Column Definition

•	Requir	ed Columns		X
	Badge		0	
		CHL Permit     C Employee	O ID Badge	
	Row	Column Description	Required Column on Entry	Required Prior To Printing
	1	Additional_Information		
	2	Age		
	3	Alert_Type_Cd		
	4	Alien_Registration_Number		
	5	BI_Approval_Date		
	6	Competence_Demo	$\boxtimes$	
	7	Date_of_Birth	$\boxtimes$	
	8	Date_Signed	$\boxtimes$	
	9	Drivers_License_Number	$\boxtimes$	
	10	Drivers_License_State		
				Rows 1 to 10 of 133 🗨
		<u><u>D</u>K</u>	<u>Apply</u> <u>Cancel</u>	

#### Data Validation

Each data column can be configured for mandatory use.

#### Permit Integrity

Code Table	permit Actio	n	Next Possible permit	Action
Badge Action	(None)	•	Legacy Permit	•
Badge Action Order	(None)	-	New Application	▼
Badge Template	Approval	-	Cancelled	▼
Code Table Master	Approval	•	Renewal	•
Permit Action	Approval	-	Revocation	•
Permit Action Order	Cancelled	-	Cancelled	•
Report Classification	Denial	-	Cancelled	•
Reports	Denial	•	Denial	•
Agency	Legacy Permit	•	Cancelled	•
Alert Type	Legacy Permit	•	Renewal	•
Appointment Reaon	Legacy Permit	•	Revocation	•
Appointment Time Area	New Application	•	Approval	•
Beat	New Application	•	Denial	•
Blood Type	Reinstatement	•	Cancelled	•
Cancel Reason	Reinstatement	•	Renewal	•
Rows 1 to 16 of 48	Reinstatement	•	Revocation	•

#### **Data Integrity**

The Concealed Weapon Permit System prevents users from performing the wrong actions on permits. Each system defined action has a set of prior and next allowable actions. For example, the system will prevent the approval of a denied or cancelled permit.

# **Code Tables**

Code Table		ID Badge Expiration Period	Expiration Period (Years)	Expires on Birthday
Hair Color	_	1 Year	1	No 💌
ID Badge Action		2 Years	2	No
ID Badge Expiration Period		End of Term		No 💌
ID Badge Fee Type				
Inventory Classification				
Inventory Owner				
License Plate Type				
Military Discharge Type				
Name Suffix				
Nationality				
Other Work Type				
Payment Type				
Permit Expiration Period				
Permit Fee				
Permit Regulations				
Race				
Rows 23 to 38 of 46	- el		Rows 1 to 3 of 3	

#### Configurable

Over 40 user-maintainable code tables to allow for agency customization.

# Security

Resource Name	Description	
🔪 ADMIN	Administrative resource.	
🥖 APPOINTMENT_DELETE	Delete Appointment Records	
SAPPOINTMENT_EDIT	Edit Appointment Records.	
CODE_TABLE_DELETE	Delete Code Table Records	
💺 DBSA_ADMIN	DBSA Administrative resource.	
befault_view	View Default Record	
EMPLOYEE_DELETE	Delete Employee Records	
	Edit Employee Records	1
vailable Resources:	<ul> <li>▲</li> </ul>	
A EMPLOYEE EDIT	Description	
vailable Resources:	<ul> <li>▲</li> </ul>	
APPOINTMENT_VIEW	Description View Appointment Records	
APPOINTMENT_VIEW	Description View Appointment Records Edit Code Table Records	
APPOINTMENT_VIEW CODE_TABLE_EDIT	Description View Appointment Records Edit Code Table Records View Code Table Records	

#### **Enhanced Security**

The Concealed Weapon Permit System includes enhanced system security. Each group of information and function is assigned a resource permission. These resource permissions can either be assigned to a group or an individual. If a user does not have a specific resource permission, either directly assigned or via membership in a group, they are restricted from viewing/editing data or performing secure functions. For example, a user may be granted permission to view data records, but may not be able to edit those records. Security is completely and totally controlled by an on-site systems administrator.

# Appendix A - CONCEALED WEAPON PERMIT SYSTEM Reports

- **Appointment Detail**
- Appointment Details Grouped by Date
- **Employee Actions Detail** •
- **Employee Actions Summary**
- Employee Badge Status Detail •
- Employee Badge Status Summary
- **Employee Expiration Detail**
- Employee Fee Detail •
- Employee Fee Detail by Fee Type •
- **Employee Fee Summary** •
- ID Badge Actions Detail
- ID Badge Actions Summary •
- ID Badge Expiration Detail
- ID Badge Fee Detail
- ID Badge Fee Detail by Fee Type
- ID Badge Fee Summary •
- ID Badge Status Detail •
- ID Badge Status Summary •
- Permit Actions Detail •
- Permit Actions Summary •
- Permit Denial Summary Report •
- Permit Expiration Detail •
- Permit Fee Detail
- Permit Fee Detail by Fee Type
- Permit Fee Summary ٠
- Permit Revocation Summary Report
- Permit Status Detail
- Permit Status Summary

- A list of appointments occurring between dates and times.
- A list of appointments occurring between dates and times, grouped by date.
- Appointment Details Grouped by Date/Time A list of appointments occurring between dates and times, grouped by date and time.
  - A list of badge actions occurring between dates.
  - A summary of badge actions occurring between dates.
  - A list of employee records by permit status.
  - A summary of employee badges by status.
  - A list of badges expiring between dates.
  - A list of fees collected between dates.
  - A list of fees collected by fee type, between dates.
  - A summary of fees collected between dates.

A list of badge actions occurring between dates.

- A summary of badge actions occurring between dates.
- A list of badges expiring between dates.
- A list of fees collected between dates.
- A list of fees collected by fee type, between dates.
- A summary of fees collected between dates.
- A list of id badge records by permit status.
- A summary of id badges by status.

A list of permit actions occurring between dates.

A summary of permit actions occurring between dates. A summary of denials by state regulation between dates.

- A list of permits expiring between dates.
- A list of fees collected between dates.
- A list of fees collected by fee type, between dates.
- A summary of fees collected between dates.
- A summary of revocations by state regulation between dates.
- A list of permit records by permit status.
- A summary of permits by status.

# Appendix B - CONCEALED WEAPON PERMIT SYSTEM Code Tables

- Agency
- Alert Type
- Appointment Reason
- Appointment Time
- Area
- Beat
- Blood Type
- Color
- District
- Division
- Employee Status
- Employee Type
- Eye Color
- Facility
- Grid
- Hair Color
- ID Badge Action
- ID Badge Expiration Period
- ID Badge Fee Type
- Inventory Classification

- Inventory Owner
- License Plate Type
- Military Discharge Type
- Name Suffix
- Nationality
- Other Work Type
- Payment Type
- Permit Expiration Period
- Permit Fee
- Permit Regulations
- Race
- Relationship
- Section
- Sector
- Sex
- State
- Vehicle Color
- Vehicle Style
- Vehicle Type

•